Date in long format: Month, Day, Year

Name of Training Director

Title of Training Director

Name of Assistant Director (If Applicable)

Title of Assistant Director (If Applicable)

Name of Site

Department (If Applicable)

Address Line 1

Address Line 2

Dear (Name of Dr. Training Director),

Thank you for reviewing my application for the predoctoral internship training program at [Name of Site]. I am currently a student in the Clinical Psychology (Psy.D./Ph.D.) Program at [Name of University] in [City, State]. Enclosed, please find my AAPI online application, graduate transcripts, CV, essays, and three letters of recommendation.

I am particularly drawn to the [specific rotations/clinical tracks] at [Name of Site] as they align closely with my professional goals. My interest in [specific areas of psychology or patient populations] matches the unique opportunities offered through your program, such as **[highlight specific rotations, tracks, or training opportunities that are relevant]**. I am eager to further develop my skills in [mention specific skills or areas], and I believe these experiences will be invaluable in preparing me for a career dedicated to [mention specific career goals, such as working with certain populations or specializations].

Throughout my training, I have gained experience in [mention specific training experiences relevant to the internship site], which I believe will allow me to contribute effectively to [Name of Site]. For example, my work in [mention specific setting or population, if relevant to the internship duties] has equipped me with [mention relevant skills or knowledge]. I am excited about the opportunity to expand my expertise in areas like [mention any specific area of interest in the internship program] and to engage in the collaborative and interdisciplinary environment that your program provides.

In conclusion, I am confident that [Name of Site] is an excellent fit for my professional development and training goals. My bilingual proficiency in [mention languages] and certification in [mention any certifications or specializations] will enable me to make a unique contribution to your team. Thank you for considering my application; I look forward to the opportunity to bring my skills and dedication to [Name of Site].

Sincerely/Best Regards

Name (title if applicable)

Degree